

The **Gujarat Electricity Regulatory Commission** wants purchase Canon IR ADV 4245 Machine (2 No.) with buyback of old Canon IR 3245 Machine and Per Page Contact with Consumables, Parts and Service for 4(Four) years after competition of one-year warranty period. The interested bidders required to send rates in the specified format attached herewith. The other terms and conditions are attached which required to be agreed by the bidders.



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Commercial Proposal

RATES OFFERED FOR THE PRODUCTS AND SERVICES

For Canon IR ADV 4245 Machine:

Particulars	Rate in Rs.	Qty	Total Price
Price of Copier Canon IR ADV 4245		2	
Buy Back Value of Old Machine		1	
Total Price after Buy Back			
Tax Percentage			
Total Price After adding Tax (Sub Total :I)			

Quotation for Per Page Contract for four years after completion of one-year warranty:

Particulars	Rate in Paisa
Per Page Rate for A4 Size Paper	
Per Page Rate for Legal Size Paper	
Tax Percentage	
Total Per Page Rate After adding Tax (Price-A)	
Total for four Years(14,40,000*Price-A) (Sub-Total : II)	

Grand Total (Sub-Total : I) + (Sub-Total : II)		
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Note:

1. The grand total shall be written both in figures and words. In case of any discrepancy in the figures and the words, the amount will be written in words will be considered.
2. The total prices inclusive of all taxes (including VAT, Service Tax, etc. if applicable) will be considered.
3. For the per page contract the estimated pages volume per year will be 3,60,000 (i.e. Monthly 30,000 pages). The L1 will be selected on the basis of grand total which is a total of machine cost and total amount of per page for 4 years.

Date:

Signature:

Place:

Name:

Designation:

Company:

Seal of the Company:



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Terms and Conditions

- a) Bidder shall attach Authorization Certificate from Canon mentioning the validity of the same.
- b) The minimum specification of the machine are as below: Canon IR ADV 4245 with DADF, Dual processor (1.8GHz), 1.256 GB RAM, Hard Disk 160 GB and In-built wireless print option.
- c) During the Per Page Contact period of four years after completion of one year warranty, the service provider (Bidder) is bound to provide service as and when require. The Service Provider shall attend the service request within 24 hours of receipt of communication from GERC, during the normal working hours of GERC. In special circumstances, service provider shall provide such services on Holidays without any limits of numbers of days at no extra cost. The Service Provider shall provide all reprographics supplies, i.e. consumables and spare parts for the Equipments, except power, paper, staple, any other output print material and breakages of Body Parts. Any material removed form the Equipments shall become the property of service provider, who is entitled to take them away from the customer's premises.

d) Penalty for Delay:

The bidder has to supply the product within 4 (Four) weeks from the date of Purchase Order. Any delay in delivery shall render the supplier liable for liquidated damages at the rate of 1½% (One and Half Percent of ordered value) per week subject to a maximum of Five weeks and thereafter the purchaser shall have the option to cancel the order for pending supply and procure the same from any other supplier at the risk and cost of the supplier.

During Per Page Contract Period, in case of major component failure, the equipment should be set right and restored in working condition within 7 days from the date of reporting of fault. However, after deciding that it is a major fault, a standby unit shall have to be provided by the service provider normally on the same day and, in any case, not later than 2.00 noon on the following day. If equipment is not repaired within a specified time and service provider fails to provide standby equipment, then the penalty at the rates indicated below shall be levied from the monthly bill.

- 5% of previous month's bill shall be deducted if the downtime of the equipment is more than 5 working days.



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- 10% of previous month's bill shall be deducted if the downtime of the equipment is more than 15 days.
- 50% of previous month's bill shall be deducted if the downtime of the equipment is more than 1 Month.

e) Terms of payment:

The payment terms of the assignment will be as follows:

- 100% after receipt of material and installation.
- The payment for the Per page contract will be on monthly basis after receipt of original invoice with opening and closing meter reading.

Our company is agreeable to supply and install all the equipments and provide the required training to GERC officials and the Terms and Conditions mentioned above.

Date:

Signature:

Place:

Name:

Designation:

Company:

Seal of the Company: